

Environmental Standard Operating Procedure

Central Accumulation Area (90-Day Site)

SF Director: Alicia Florez

Signature:

Date:

PURPOSE.

The purpose of this Environmental Standard Operating Procedure (ESOP) is to provide environmental guidelines for the management of Hazardous Waste Storage. This guidance applies to those individuals working in the Central Accumulation Area aboard Marine Corps Logistics Base (MCLB) Barstow.

PROCEDURES.

The Central Accumulation Area is operated by the MCLB Barstow Environmental Division. The Central Accumulation Area is responsible for receiving Hazardous Waste (HW) from organizations at MCLB Barstow, interim storage of HW, and off-base shipment and disposal of HW. The Hazardous Waste Coordinator prepares and promulgates HW accumulation, handling, and turn in procedures for MCLB Barstow. Central Accumulation Area manages interim storage and preparation of HW for off-site disposal in accordance with all applicable HW regulations including proper containerization, labeling, documentation, and adherence to the Central Accumulation Area storage limit.

The following procedures apply:

1. Safety Data Sheets (SDS) must be readily available and current for all HW/HM used or stored within the Central Accumulation Area Facility.
2. Store HW only in approved UN containers for use aboard the installation.
3. Identify and label each HW locker with the properties of its contents (e.g., Flammable, Poisons, Corrosive, etc.).
4. Maintain adequate aisle space (36") between rows of containers to facilitate ease of access and movement.
5. Clean up spills as per Spill Response ESOP.
6. Ensure that flammable material storage lockers are equipped with self-closing doors and a top and bottom vent when storing hazardous material outdoors IAW 29CFR.
7. Ensure that spill kits and serviceable fire extinguishers are readily available.

8. Weekly inspections are required at the Central Accumulation Area. The HW Manager or designee shall have the overall responsibility to ensure that weekly inspection requirements are met. The HW Manager shall ensure deficiencies noted during the inspections are corrected immediately. Actions taken to correct each deficiency shall be recorded on the inspection sheet. Inspection records must be maintained for 3 years.
9. Annual inspections shall be performed by the Environmental Division or designated personnel.
10. Refer to the Integrated Contingency Management Plan for MCLB Barstow for Emergency Preparedness and Response Procedures.
11. If there are any specific situations or other concerns not addressed by this procedure, contact Environmental Division.

REFERENCES

- a. 40 CFR
- b. 29 CFR
- c. Title 22, California Code of Regulations
- d. MCO P5090.2
- e. Integrated Contingency Management Plan (ICMP) for MCLB Barstow

TRAINING

Personnel should be trained on all the provisions of this ESOP. All training must be requested through Environmental Division.

All affected personnel must be trained in the Standard Operating Procedure for placement of hazardous waste into the Central Accumulation Area (90-Day Site) and the following:

- a. SOP for Hazardous Waste Operations
- b. Hazard Communication training.
- c. Introduction to Hazardous Waste Generation and Handling (Initial)
- d. Annual RCRA Hazardous Waste Review
- e. 40-hour Hazardous Waste Operations and Emergency Response (HAZWOPER) Course.
- f. General Environmental Awareness training (Initial)
- g. Spill Response ESOP
- h. Transportation of Hazardous Material/Hazardous Waste for DoD and refresher every 2 years (Course is needed if signing manifest for the installation)
- i. Environmental Quality Sampling (Required to oversee contractor)